

**160-4-10-.02 VOCATIONAL ON-SITE PROGRAM REVIEW.**

(1) **PURPOSE.** All vocational programs funded under the Carl D. Perkins Vocational and Technology Education Amendment of 1998 Public Law 105-332 shall be reviewed at least once every five years for the purpose of program improvement.

(2) **REQUIREMENTS.**

(a) When a review occurs, a local unit of administration shall:

1. Conduct a self-assessment prior to the arrival of the review team.
2. Prepare documentation based on the evaluation instruments for the review team.
3. Prepare an improvement plan that addresses the recommendations of the review team.
4. Report once a year on the progress made towards implementing the improvement plan.

(b) The local unit of administration shall recommend to the Department of Education staff to serve on review teams.

(c) The vocational program review can be conducted jointly with the Southern Association of Colleges and Schools evaluation of schools.

Authority O.C.G.A. § 20-2-240.

**Adopted: February 14, 2002**

**Effective: March 7, 2002**